Ephrata Public Library Board Meeting Minutes

Thursday, February 17, 2022

6:00 p.m.

The Ephrata Public Library is a physical and virtual community center. Its mission is to provide resources and to promote opportunities for everyone seeking to improve, change, enrich, and enjoy their lives. The library offers free access to information reflecting differing viewpoints in order to support an open and democratic society.

Members Present: Kristin Burkholder, Marilyn Yoder, Jim Goodyear, Eric Nissley, Linda Baer, Brian Frey, Mike Eichenlaub, Danielle Nissley

Staff Present: Penny Talbert, Barbara Brock

1. Call to Order – Mr. Eichenlaub, Board President, called the meeting to order at 6:00 pm .
2. Introductions/Attendance

All participants were connected electronically via Zoom

Visitor – Linda Martin

1. Secretary’s Report
2. **Motion**: Approval of the January 20, 2022 Board Minutes. Upon a motion by Jim Goodyear and seconded by Brian Frey, the January 20, 2022, Board Minutes were approved.
3. Treasurer’s Report as of January 31, 2022 (Presented by Ms. Yoder)

Financial Reports are available in Dropbox.

YTD Total Income - $58,691 5.90% of Budget

YTD Total Expenses - $67,459 6.70% of Budget

YTD Net Income – $ 8,768

January 2022 Total Income – $58.691

January 2022 Expenses – $67,459

January 2022 Net Ordinary Income – $8,768

Approval of Payment of Non-payroll Expenses.

**Motion**: Upon a motion by Linda Baer and seconded by Eric Nissley, the payment of non-payroll expenses for the month of January 2022 were approved. Motion passed.

1. Director’s Report (Presented by Ms. Talbert)

Director’s Report is available in Dropbox. Additional information appears below:

1. Spring schedule has been published
2. State of Pennsylvania proposed a grant for non profit security systems. Allwein is coming to do an estimate. Grant is due in 2 weeks. $0 match up to $25,000
3. State will accept electric bill that is paid by the borough as a cash donation to the library.
4. There will be a summer reading t-shirt for staff and volunteers
5. Rebecca Zimmer has been hired to replace HUB director Kelly Ernst Warner
6. March 4th at Community Commons will be having a blood drive from 1-6 pm by appointment.
7. Memorial for Antoinette “Toni” Willworth a library volunteer who passed away and will be donating funds to the library.
8. Ms. Talbert shared with the board the importance of statistics, why we collect them and their importance to the library.
9. Committee Reports
10. Human Resources – (Presented by Jim Goodyear )
* **Nothing new this month**
1. Funding and Finance – (Presented by Mrs. Baer)

Committee met virtually on Tuesday, February 16, 2022 via Zoom.

* Story room renovation funding request to move funding.
* Barb is still working to find a new auditing company, we potentially have 3 interested parties.
* Sprecher Trust document has been added to drop box. Eric Nissley is still looking into this document and giving input as to how we can get clear information on how to better utilize this trust.
1. Old Business

a. Board member code of ethics and conflice of interest policy must be turned in.

1. New Business
2. The bees are coming back! We need to get the story room painted before their arrival.

**Motion**: Upon a motion by Brian Frey and seconded by Marilyn, that the library moves $1,900 from the the Fulton account to pay for the painting of the story room.

1. Ephrata Rises will be providing volunteers to help with Warming Center
2. Executive Session – none
3. President’s Message –

 Mr. Eichenlaub thanks Linda Martin for attending our board meeting today.

For the good of the order Penny’s 20th anniversary at the library

1. Adjournment - Upon a motion to adjourn the February 17, 2022 Board meeting by Linda Baer and seconded by Marilyn Yoder, the meeting was adjourned at 7:02 PM.

The next Board meeting has been scheduled for March 17, 2022 at 6:00 PM. The meeting will be held virtually via Zoom.

Respectfully Submitted,

Kristin Burkholder, Secretary